

**Ross Valley Fire Department  
Board Meeting Minutes  
Wednesday, June 13, 2018**

**Board present:** Greene, Shortall, Reed, Brekhus, Brown, Kuhl, Finn, Lacques

**Staff present:** Meagor, Weber, Toy, Grasser, Stasiowski

**Open time:** No public addressed the board.

**Board requests for future agenda items, questions, and comments to staff:**  
no items.

**Consent Agenda:** M/S Greene/Kuhl to approve consent agenda. All ayes.

**Discussion/consideration of agreement for Marin County Fire Department to provide Fire Chief and administrative services for Ross Valley FD.** Acting Chief Meagor presented the staff report and staff is looking for feedback from the board in order to bring the agreement back to the board for final approval. President Brekhus asked about the concerns about the possible conflicts regarding CalPERS and any issue with MCERA (Marin County Employees' Retirement Association). Acting Chief Meagor replied that he will be sending the draft agreement to CalPERS and MCERA for their review and reply back with their feedback. Discussion about the procedures that would follow after the board has approved the agreement.

Member Lacques asked questions for clarifications on various items in the appendices. Acting Chief Meagor and MCFD Chief Weber replied to his questions regarding the command structure for major incidents.

Discussion regarding possible conflict of interest for contract negotiations, if there were any conflicts, then there would be a member of the board or management staff would step in and complete the negotiations.

Question about insurance coverage and whether it has been sent to the risk management company for review. It will be sent to both risk management companies when the final draft agreement has been prepared.

Lengthy discussion regarding dispute resolution, that under arbitration, the contract stipulates who that arbitrator would be, i.e. a retired judge. Discussion of setting who the arbiter would be, though it could change as time goes on. The board requested that the arbiter be a retired judge.

**Adopt Resolution 18-06 - A Resolution of the Ross Valley Fire Department adopting the Ross Valley Fire Department Budget for Fiscal Year 18-19.**

Acting Chief Meagor presented the staff report and explained the changes that were made to the proposed budget from the prior meeting. He also explained the proposed changes from the Finance Director to the draft Resolution. M/S Finn/Kuhl to approve Resolution 18-06 as amended. Motion was opened to public questions. Steve Lamb – San Anselmo, asked what was involved in the cost reduction discussions. Acting Chief Meagor replied with how they reviewed all of the items that had potential increases and made changes to those accounts. Vote on the motion – all ayes.

**Report on Wildland Fire Prevention Activities:** Acting Chief Meagor presented the staff report and explained the efforts that RVFD does through prevention activities. Member Shortall spoke on the SHFPD inspections and that they will probably not do them every year. He believes there is a lot of support from the community and they have had great results from their program.

Discussion about what is happening in the individual communities and events that are occurring. There will be another meeting in Fairfax on June 30, 2018, at the Women's Club. Also discussed about costs involved in the various programs. Member Lacques is suggesting hiring seasonals for inspections in the spring 2019. Would like to get estimates and identify locations for the inspections, and would like the board to consider supporting this program. Discussion about whether the towns should address their needs individually, as a first step. Discussion about bringing this back to the department for input, discussion, and what areas to target. Discussion about cost estimates and what would the lead time need to be.

Adjourned to next meeting scheduled for Wednesday, July 11, 2018.

Minutes respectfully submitted,



JoAnne Lewis  
Administrative Assistant